



2026 Paid Internship Program Application

If your application is approved, the VAB will issue your station a check for **\$1,989.96**; \$1,730.40 to pay 120 hours at \$14.42/hour (2026 VT minimum wage) + 15% (\$259.56) towards payroll tax, upon the student intern being added to your payroll.

Rules For Applying:

In order to qualify for the intern subsidy program, stations must:

- Be a member of the Vermont Association of Broadcasters with current dues paid in full.
- Run recruitment announcements promoting the internship position (copy provided or write your own)
- Post the open intern position on your website and on the VAB Job Board.
- Name a dedicated supervisor to oversee the intern during their time at the station.
- Conduct all interviews, complete the hiring process and pay the intern through your payroll system.
- Agree to give back any unused funds in the event the intern does not complete all 120 hours.

Student Requirements:

In order to qualify for the intern program, students must:

- Be entering their Junior or Senior year at an accredited college, university or trade school.
- Be majoring in broadcast media, communications, digital media, marketing, engineering or other related fields.
- Participate in an interview with prospective station(s).
- Be a Vermont resident OR a non-resident student currently attending an accredited Vermont college, University or trade school, whose intentions are to stay in Vermont after graduation.

Station Application:

Station Call Letters (all that apply): _____

Field of Broadcasting in which the potential intern will gain experience: _____

Who Will Supervise the Potential Intern? Name: _____ Title: _____

- I understand the station needs to be current with VAB membership dues and agree to renew VAB membership and pay dues for another year at the start of the next Fiscal Year on July 1st.
- I understand the station needs to run recruitment announcements to promote the internship position.
- I understand the internship position needs to be posted on the station's website and the VAB's Job Board.
- I understand the station must name a supervisor who will oversee the intern and complete required paperwork.
- I understand the station is responsible for conducting interviews, completing the hiring process and issuing payroll.
- I understand I must give back any unused funds in the event the intern does not complete all 120 hours.

General Manager Signature: _____ Date: _____

Return via email to wendy@vermontbroadcasters.org